

# Minutes

## Notes from WestTrans Bi-monthly Meeting held on 16<sup>th</sup> May 2013

### Notes taken by Uto Patrick

#### Venue: Nelson Room, Ealing Town Hall

|            |                     |                         |
|------------|---------------------|-------------------------|
| Present:   | Tim Forrester       | WestTrans (Chair)       |
|            | Nick O'Donnell      | LB Ealing               |
|            | Uto Patrick         | WestTrans               |
|            | Alan Tilly          | LB Hillingdon           |
|            | Chris Calvi-Freeman | LB Hounslow             |
|            | David Jowsey        | LB Brent                |
|            | Stephen Salter      | LB Brent                |
|            | Chris Bainbridge    | LB Hammersmith & Fulham |
|            | Hanif Islam         | LB Harrow               |
|            | Chris Joyce         | Heathrow Airport        |
|            | Ian Frost           | Heathrow Airport        |
|            | Paul Curtis         | LEPT                    |
|            | Fiona Mclean        | LEPT                    |
|            | Georgina Barretta   | TfL                     |
|            | Frank Wingate       | WLB                     |
| Apologies: | Ian Nichol          | West London Alliance    |
|            | Martyn Bartlett     | LB Barnet               |

| <b>Key Deliverables Actions List</b>   |                             |  |
|--|-----------------------------|--|
| <b>Action (reference)</b>  | <b>By Whom</b>              | <b>By When</b>                             |
| London Councils Bus Network Review: obtain final report from LC<br><b><i>London Assembly is also doing a bus review and are having a stakeholders event 6<sup>th</sup> June 2013</i></b> | TF                          | ASAP – Awaiting release of final draft     |
| Further 2-3 page highlight note that summarises the Public Health & Transport presentation given.  | Lucy Saunders/<br>WestTrans | ASAP (Lucy Saunders to send her part back) |
| Car2Go – To invite them to present their business case at the next meeting   | TF                          | Next meeting                               |
| WestTrans to ensure meeting papers are circulated at least a week in advance of forthcoming meetings   | TF/UP                       | As required                                |

**1 Introductions and Apologies**

See above.

**2 Notes of Last meeting/Matters Arising**

- 2.1 The minutes were reviewed and agreed as accurate. Actions were addressed and any that remain outstanding have been carried forward
- 2.2 Road Task Force will be published on the 10<sup>th</sup> July

**3 WestTrans Work Programme update**

- 3.1 **WL Cycling Study Update-** The project was split between SKM and Gehl's Architect. SKM have carried out the data / policy analysis and passed on the work to Gehl's.
- 1<sup>st</sup> draft of the document is due 7<sup>th</sup> June. This will be circulated for comments and then formal consultation process to get member 'buy-in'.
  - There is a Borough Cycle event on the 22<sup>nd</sup> May, 3-5pm at City Hall. TF can forward invitation if boroughs don't already have it.
- 3.2 **WL Freight** – A big element of the work programme for 2013/14 is looking at getting a WL Freight officer post like the WL Monitoring officer. Getting in expertise in Freight.
- CB stated that TfL have Freight Unit, so why don't we use them? TF informed him that as they were under-going a restructure this wasn't feasible. However, we can also look to TfL to part/fund the post.
  - SS felt that it was a good idea, seconded by CCF who felt that it was important to find the right person. HI felt that if someone is found, there needs to be a balance of what each of the boroughs can get out of it.
- 3.3 **WestTrans Funding allocation 2013/14 (incl. MO post)-** There has been confirmation from 4 out of 6 boroughs of what funding will be available this year. Request for the remaining boroughs to confirm and get back to us.

**4 Borough Round-Up**

- 4.1 Each of the boroughs was given the opportunity to highlight news and some priorities.
- HI (Harrow) – The 'Director' is keen for LB Harrow to put in a bid for the Mayor's Cycle Vision. Harrow is going through a restructure at the moment, so this may be Hanif's last meeting and a new officer will be replacing him at these forums.
  - SS (Brent) – At Brent, they are working on the cycle bid, looking at town centre networks. There is a big issue of severance for the borough. Road Task Force (RTF) meeting scheduled with Georgina and Alex tomorrow.
  - CCF (Hounslow) – Met with Andrew Gillingham to cycle their CSH route. Route is currently on hold although Hounslow has tried to unblock this. They will be putting bids in for mini-Holland, money to deal with 'pinch-points' at railway bridges. Regeneration of town centres (Brentford and Hounslow Town centre) through the

Outer London fund.

- AT (Hillingdon) – They are also bidding for mini-Holland. They are looking at routes of shared space for specific areas (Brunel & Uxbridge Town Centre). Currently have two 'Outer London Funded' schemes in Ruislip manor and Northwood Hills.
- CB (Hammersmith & Fulham) – Old Oak Common opportunity framework is coming out in June 2013. They are trying to get DfT to make it more than just a rail station, but a catalyst to generate regeneration.
- CJ (Heathrow) – Their Sustainable Transport Plan has been developed and to be published next year.
- PC (LEPT)- Introduced the new officer Fiona. Gave a hand-out of the key projects that boroughs have been involved in and went through them.
- A copy of the presentation is available

## 5 Any Other Business

- 5.1 **European Cycle Challenge** – The challenge is up and running with borough officers sent the promotional material to disseminate to wider contacts lists – ***Please sign-up.*** We are currently trying to secure funding for two more years of this challenge, will know if successful by November.
- 5.2 **WestTrans DC TP Training 4<sup>th</sup> & 5<sup>th</sup> June 2013** – The training has been designed for both consultants and DC Officers. There are 2 half day sessions book – so officers are encouraged to sign-up.
- 5.3 **Car2Go** – CCF Car2Go have been at LB Hounslow with regards to promoting their offerings. CB – they have also approached LBHF and have been asked to come back with a better business case. A bit sceptical of their offer as it might be competing with more sustainable means. **Action: TF to invite them to present at next meeting**

## 6 Next meetings

Scheduled to take place on:

- Thursday 25<sup>th</sup> July 2013 @ 2.00pm – Ealing Town Hall, Nelson Room

Scheduled for 2013/14

- Thursday 26<sup>th</sup> Sept 2013 @ 2.00pm – Ealing Town Hall, Nelson Room
- Thursday 28<sup>th</sup> Nov 2013 @ 2.00pm – Ealing Town Hall, Nelson Room
- Thursday 23<sup>rd</sup> Jan 2014 @ 2.00pm – Ealing Town Hall, Nelson Room
- Thursday 20<sup>th</sup> March 2014 @ 2.00pm – Ealing Town Hall, Nelson Room